Events Management System - EMS

(This document is not fully accessible. If you required an accessible document please contact ANR Event Services at 517-353-3175 or events@anr.msu.edu.)

The Events Management System is an online portal that allows us to create registration systems for events. ANR Event Services can create and build events and templates, or other MSU Extension staff/CANR faculty/staff can create their own events. Events can be duplicated, too. There are many steps to creating an event, but nothing is available to the public until the ANR Event Services team activates an event. This is what happens in the Event Activation folder of the inbox. People submit what they have created for an event, and the event team must review its details. Then once the event meets the applicable requirements and standards, ANR Events will make the webpage URL live so it is accessible to the public.

Attendees are able to register through these webpages for events once the URLs become active. Registrations vary per event, but they can include uploading resumes, ordering program materials, submitting references, or selecting meal choices.