

Generic Outline for Proposal Development for International Collaborative Projects

- I. Cover page: Title of the Proposal; Names of Principal Investigator (s) and Lead/Collaborating Institutions, Logos, and Date of Submission.
- II. Executive Summary/Project Summary (maximum one-page)
- III. Background/Context (Very strongly supported by research literature)
- IV. Project Goals/Objectives/Rationale (Strive to be very quantitative)
- V. Approach/Methodology
- VI. Conceptual Framework/Organogram for Project (Figure or a Diagram)
- VII. Project Activities and Timeline (research, training, capacity building, etc.)
- VIII. Project Outputs/Milestones
- IX. Expected Outcomes
- X. Project Management Structure, Team members, and Implementation Plan
- XI. Institutional Capacity and Experiences to Implement the Project
- XII. Monitoring, Evaluation, Impact Assessment, and Learning
- XIII. Budget and Budget Narrative/Justification
- XIV. Short Biographies of Key Project Personnel
- XV. Literature Cited/References Cited

Annexes:

- CVs of Principal Investigators (PIs) and Collaborators
- Letters of Support from collaborating institutions
- Acronyms and Abbreviations
- Other Annexes as appropriate